

Upper Leacock Township Municipal Authority

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The regular monthly meeting of the Upper Leacock Township Municipal Authority was held on Thursday, September 14th, 2023 at 6:30 p.m. at the Municipal Building. The following members were present: Chairman Nelson Bard; Vice Chairman Wilmer Musser, Secretary Mike Reed;; Member Debra Morris; Township Manager Michael Morris; Public Works Director John Leen; Township Engineer Clayton Bubeck of RETTEW; and Utility Billing Specialist; Jamie McFalls.

Mr. Bard called the meeting to order at 6:30 p.m.

Mr. Musser made a ***motion to approve the minutes from the August 10, 2023 meeting.*** Ms. Morris seconded the motion. The motion passed.

Public Comments:

None

Visitors:

None

Solicitor's Report:

None

Manager's Report:

None

Engineer Report:

Reviewed water and sewer letter from Rettew dated August 29, 2023 for M.M. Weaver's Preliminary/Final Land Development Plan. M.M. Weaver submitted review #5 for water and sewer and all comments have been addressed.

Ms. Morris made a **motion to approve sending the agreement to Dart regarding discharges to the Authority's water and sewer system between Dart and Upper Leacock Township and authorizing Mike Reed to sign the agreement after Dart signs the agreement.** Mr. Musser seconded the motion. The motion passed.

Mondale water pit. John Leen, Public Works Director met with a property owner and he does not want a manhole in the middle of his field. We proposed moving the manhole upstream right along Mondale Road. LASA did not approve this because 14 homes would not be connected, and there would be a distance of 2,000 feet under the Conestoga River between our meter and our connection to the city. Currently looking into installing another meter upstream of the current one.

Clayton stated that the Stream Restoration project is progressing.

Joint Water & Sewer Business:

Mr. Reed made a motion to approve Step 1, Step 2 and Step 3 for an additional .5 EDU for Hannah Bucklin at 38 S. Hershey Ave for a hair salon with 1 chair and a bathroom in an existing structure on the property. Ms. Morris seconded the motion. The motion passed.

Mr. Musser made a motion to approve Step 1, Step 2 and 3 for an additional 1 EDU for Reliance Associates LLC at 2270 New Holland Pike. Remodeling of an existing building for a restaurant containing 40 seats and 4 employees. Mr. Reed seconded the motion. The motion passed.

Stormwater:

No comments

Sewer Business:

No comments

Water Business:

No comments.

Finance:

No comments.

Correspondence:

None

Public Works Report:

Mr. Leen said the MS4 audit went well and the Insurance Audit went well. He stated that Kara Kalupson from Rettew and Joy Witmer were very helpful with getting the information together for this Audit.

EPA will be starting their audits soon in Lancaster.

There are 41 BMP's that need to be inspected more often. John Leen said unfortunately they are all listed by developer name and latitude and longitude. John said he knows where some of the developments are, but we will need to get addresses. If we go out and inspect and they are not in accordance to their land development plans, the land owner will have to repair them.

The fire hydrant at Hartman Station Road and Route 23 was sheared off from a vehicle accident. The hydrant was replaced and Insurance will reimburse the Township.

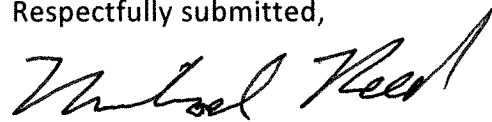
There was a leak at the old Dart Booster Station. The pit will remain, but it will be decommissioned from the Township. The Township will no longer pay for the electric.

John Leen said the sewer crew was out changing some pumps at Industrial Circle and they noticed high amounts of flow running through the grinder stations. Industrial Circle has private wells and sewer is based on flat fees. The crew checked the hour meters and some of them didn't work, they replaced the meters to monitor what was pumped into the grinder station. The actual use of EDU are higher than the purchased EDU's. They are putting a lot more sewage than what they are paying for. John mentioned about making them add meters and purchasing additional EDU's. Clayton from Rettew is working on a letter/survey to send out to the properties in Industrial Circle to update the number of employees and the water process.

Executive Session began at 8:20 p.m. The regular meeting of the Township Municipal Authority reconvened at 8:38 p.m.

With a motion to adjourn from Mr. Reed and a second from Mr. Musser, the regular meeting for the Upper Leacock Township Municipal Authority was **adjourned at 8:40 p.m.** The next scheduled meeting will be held on **Thursday October 12th, 2023 at 6:30 p.m.** at 161 Newport Road, Leola, PA 17540.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Reed", written in a cursive style.

Michael Reed

Secretary Upper Leacock Municipal Authority